



TRACKEROFFICE

expand your **outlook**

www.TrackerOffice.com



What is TrackerOffice?

TrackerOffice facilitates project portfolio planning, online collaboration, scheduling, delivery metrics and reporting, for your entire project team, all from within your **existing** Microsoft Outlook e-mail environment.

Why choose TrackerOffice?

TrackerOffice simplifies and automates

- ▶ Project, task and resource management
- ▶ Timesheets & expense reports
- ▶ Budget versus actual tracking
- ▶ Status reporting
- ▶ Job costing & invoicing
- ▶ Issue tracking and escalation



Simple...you already have everything you need!

How does Tracker help you?

Best Practice Compliance

Tracker helps divisional leadership to track and enforce best practice compliance organization-wide, resulting in a more efficient project delivery capability.

Risk Reduction

Tracker identifies "At Risk" projects, allowing you to avoid unnecessary costs associated with delayed, misguided or cancelled projects. Tracker offers numerous reports designed to reduce exposure to risk and cost overruns associated with high value projects.

Automated Reporting

Tracker provides enterprise wide reporting capabilities and can reduce/eliminate the weekly labor costs associated with manual compilation of reports. Tracker also delivers an overall improvement in report accuracy with near real time data to drive business intelligence and decision support, and give management the ability to react more quickly to project trends and schedule/scope creep, resulting in a reduction of delivery costs of strategic projects.

Efficient Data Management

Tracker typically replaces a collection of disconnected tools, eliminating redundant data entry and occasional project data falling through the cracks. Tracker provides a single point of entry for all users to manage and track the entire life cycle of projects, simplifying the user experience and boosting productivity.

Reduction in Meeting Costs

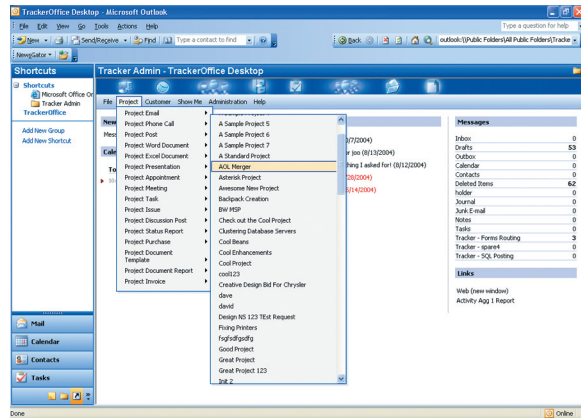
Tracker eliminates the need for most meetings designated for staffing issues and status reporting. By eliminating the need for marathon meetings, team members can keep their focus on the tasks at hand.

Prioritization/Approval Queue

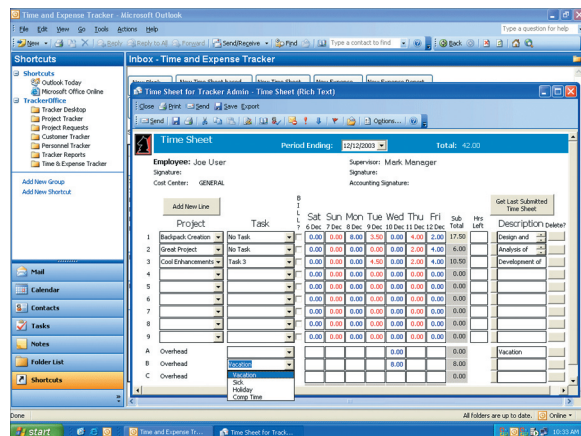
Use of the Tracker project request queue results in the reduction/elimination of duplicate projects and allows for more effective prioritization of project budgets and resources.

Budget Accountability

Division heads often have no effective or practical way to measure the value of services their groups perform. In order to be more accountable for goals and budgets, Tracker provides a detailed view into actual services deliv-



Projects



Time

Order a Free Demo CD Today!

www.Acentre.com/RFI